

8 obligations

For Secure Local Jobs Code Certified Entities

The Secure Local Jobs Code places obligations on a business once they become certified (Code Certified Entity or CCE). This guide will provide you with a brief outline of the 8 obligations to assist you with ensuring that your business remains compliant.

The Obligations can be found in Part 3 of the *Government Procurement (Secure Local Jobs) Code 2020*

Section 8 Subcontractors

A CCE Head Contractor must provide the Territory with details of all proposed subcontractors. The Head Contractors must also ensure that ALL subcontractors and sub-subcontractors (performing works covered by the code) hold a valid SLJC certificate before they are permitted on site.

Section 9 Contact person for Territory funded work

A CCE must provide the Territory with contact details for a person/s, workforce location and working hours. This must be provided prior to the commencement of work and must be updated if any changes are made. A link to the form can be found on the website.

Section 11 Adherence to the law

A CCE must comply with all applicable Industrial Law including the Prescribed Legislation. A CCE must also comply with all applicable orders, directions, decisions of any court, tribunal, board, commission or other entity. A CCE must notify the Registrar in writing within five days of such a ruling being made.

Section 12

Requests for Information

A CCE must, subject to law, comply with any reasonable request for information, access to records and directions given by the Registrar or an Approved Auditor for the purpose of investigating non compliance with the Code. A CCE must also respond to a written request from the Registrar within 5 days.

Section 13

Workplace Representation

A CCE must, if requested by two or more employees, facilitate the conduct of an election to elect a Union workplace delegate or an employee representative.

Section 14

Employee representation and Workplace Inductions

A CCE must respect their employees rights to join or not to join a Union and be represented at work. A CCE must ensure that employees receive induction training from an appropriately skilled and experienced person and the training is tailored to their specific duties and workplaces.

Section 15

Recognition of the Right to Collectively Bargain

A CCE must make their employees aware of the employment rights including the right to collectively bargain. A CCE must provide a Fair Work Information Statement in accordance with S125 of the Fair Work Act 2009.

Section 16

Freedom of Association

A CCE must respect their employees rights to freedom of association. Employees are free to join eligible unions, to be represented, participate in lawful industrial action. Employees should not be discriminated against because they choose to join or not to join a union. A CCE should not prevent or deter an employee for joining a union, should allow payroll deductions for union fees, not encourage, advise, incite or coerce an employee to resign their membership of a union.