

MASTER BUILDERS ACT

2023 | 38 HOUR WEEK RDO CALENDAR

The below calendar has been prepared as a guide to assist members in scheduling and accruing for their employee's rostered days off (RDO), in accordance with Building and Construction General On-Site Award 2020 (the Award). The Award however does allow flexibility around when employees can take their RDO's or bank them should this be agreed between the parties. Please refer to clause 16 of the Award for further information.

JANUARY						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

FEBRUARY						
M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5
6	7	8	9	10	11	12

MARCH						
M	T	W	T	F	S	S
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

APRIL						
M	T	W	T	F	S	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

MAY						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

JUNE						
M	T	W	T	F	S	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

JULY						
M	T	W	T	F	S	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

AUGUST						
M	T	W	T	F	S	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

SEPTEMBER						
M	T	W	T	F	S	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

OCTOBER						
M	T	W	T	F	S	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

NOVEMBER						
M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

DECEMBER						
M	T	W	T	F	S	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

RDO
 SCHOOL HOLIDAYS
 PUBLIC HOLIDAYS



MASTER BUILDERS
 AUSTRALIAN CAPITAL TERRITORY

ADDITIONAL NOTES | RDO CALENDAR 2023

This RDO calendar applies to members covered by the Building and Construction General On-Site Award 2020 (On-Site Award). An employee will accrue 7.6 hours towards an RDO each 19 days of ordinary hours worked. The On-Site Award allows for a minimum of 13 RDO's to be accrued per calendar year. The On-Site Award allows for flexibility upon which RDOs may be taken per year, so please refer to the On-Site Award for more information on how RDO's can be taken.

The RDO calendar dates overleaf have the RDO to be taken on the 4th Monday in the 4 week cycle, however this may be changed as agreed between an employer and the majority of its employees or by way of a written roster issued 7 days before the commencement of a four-week cycle. For example, this can allow for employees to take RDOs on different days, so that construction can be more continuous or in certain circumstances, for employees to be paid for hours worked i.e. with no RDOs.

Note: Changes to RDO provisions in the Building and Construction General On-Site Award too effect from 1 July 2020. Employers and employees have greater flexibility in relation to the banking of RDOs and the ability to agree on when and how an RDO is taken. As part of this increased flexibility, employers are now able to roster RDOs if a written roster is issued 7 days in advance of a 20-day RDO work cycle and employees can continue to bank RDOs up to a maximum of 5 days at a time.

ANNUAL CLOSE-DOWN PERIOD

Under the On-Site Award, an employer may close down their business during the Christmas / New Year period and direct employees to take leave. Employees can be directed to take annual leave, or, if an employee does not have enough annual leave, they can be directed to take leave without pay.

Employees should generally be given two months' notice of the close-down period and the days on which they will be required to take leave (e.g. by 25 October 2023). Employees must be paid for any public holidays and RDOs occurring during the close-down period. Please refer to suggested close-down periods on the previous page.

PUBLIC HOLIDAYS

The public holidays for 2023 are listed below.

Under the *Fair Work Act 2009* (Cth) an employee has a right to be absent from work on a public holiday. Although an employer may request an employee to work on a public holiday, an employee can in turn refuse to work if the refusal is reasonable with regard to the nature of the job, the amount of notice given, family responsibilities etc. Employees that work on a public holiday are generally entitled to penalty rates.

ADDITIONAL NOTES | RDO CALENDAR 2023

2023 PUBLIC HOLODAYS

New Year's Day	Sunday, 1 January 2023
New Year's Day Holiday	Monday, 2 January 2023
Australia Day	Thursday, 26 January 2023
Canberra Day	Monday, 13 March 2023
Good Friday	Friday, 7 April 2023
Easter Saturday	Saturday, 8 April 2023
Easter Sunday	Sunday, 9 April 2023
Easter Monday	Monday, 10 April 2023
ANZAC Day	Tuesday, 25 April 2023
Reconciliation Day	Monday, 29 May 2023
Queen's Birthday	Monday, 12 June 2023
Labour Day	Monday, 2 October 2023
Christmas Day	Monday, 25 December 2023
Boxing Day	Tuesday, 26 December 2023

2023 RDOs

Monday, 23 January 2023

Monday, 20 February 2023

Tuesday, 17 March 2023

Monday, 17 April 2023

Monday, 15 May 2023

Tuesday, 13 June 2023

Monday, 10 July 2023

Monday, 7 August 2023

Monday, 4 September 2023

Tuesday, 3 October 2023

Monday, 30 October 2023

Monday, 27 November 2023

Wednesday, 27 December 2023

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