

# MBA Group Training Recruitment Process



MASTER BUILDERS  
GROUP TRAINING

# 1

## How to apply

- Complete an [application form](#)
- Email application form, resume and passport photo to [reception@mba.org.au](mailto:reception@mba.org.au)

## Tips for applying

- Complete all sections of the form
- Attach a copy of any academic courses or qualifications

***Remember a job application is the first impression an employer has of you!***

# 2

## Interview Stage

*Be prepared for your MBA Group Training Interview!*

- Research the trade you are interested in
- Punctuality matters
- Prepare for common interview questions
- Be ready to ask some questions of your own

## Pre-Employment Assessment

At the time of interview, you will be required to complete an MBA Pre-Employment Assessment which consists of:

- Basic numeracy
- Basic reading
- Basic writing
- Basic comprehension

This assessment is to gauge your basic literacy, language and numeracy skills.

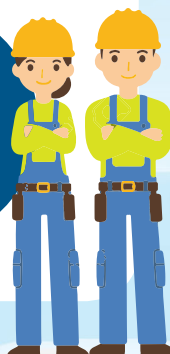
# 3

## Employment with MBA Group Training

If you are successful during interview stage and are offered a position with MBA Group Training, you will be required to complete a letter of offer and return via email or in person.

***Successful applicants will be contacted within 7 days of their interview.***

**APPLY  
NOW**



RTO NO. 88163

ABN 62130865253

# Start your building and construction career with an MBA apprenticeship

Join Canberra's leading industry association, **Master Builders ACT**.

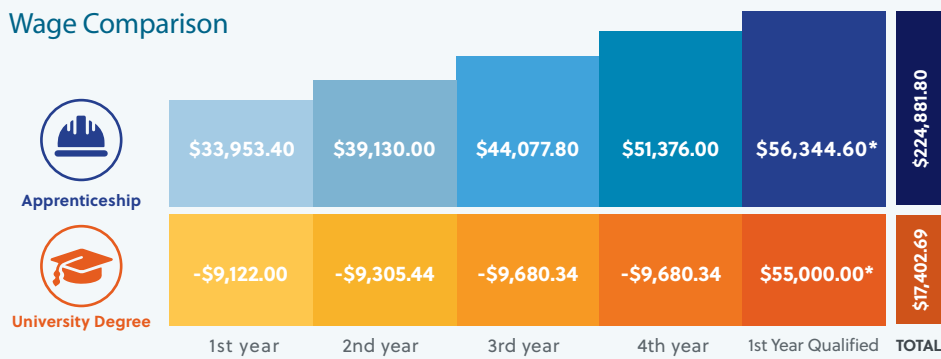
Employment is offered in:

-  Carpentry
-  Civil Construction

An MBA apprenticeship gives you the opportunity to experience all aspects of the building trade from, commercial to residential and sub-contractor work, via our wide network of host employers.



## Wage Comparison



Based on a 4 year, full-time apprenticeship.

\* based on a 40 hour work week, correct as of Jun 2020 \* based on the average HECS student contribution for 2019

## 2021 Intake Timeline

Applications Open	Mon 24 Aug 2020
Virtual Information Session	Wed 23 Sep 2020 5pm – 6pm
Applications Close	Dec 2020
Interview Notification Period	Oct to Dec 2020
Interviews Commence	Oct to Dec 2020
Notification to successful applicants	Within 2 weeks of applicants interview
Employment and training commences	Fri 15 Jan 2021

## Benefits of training with MBA:

- Quality carpentry training through purpose-built training facilities
- Qualified trainers who are up to date with the latest industry methods and practices
- Ongoing WHS training and support throughout your apprenticeship
- No cost to you for training fees, uniform and personal protective equipment (PPE)
- Wellbeing support from OzHelp

## Successful MBA apprentices:

- Like working with their hands
- Are eager to listen and learn
- Are committed to both training and work site experience



- Are motivated/hungry
- Have a mature outlook
- Like working both indoors and outdoors
- Have their own transport

